

IT Support / Helpdesk Engineer (Fresh Graduates)

Responsibilities

- Provide helpdesk and quality IT support to all end-users for windows computer, printer / copier, office video conference equipment and related peripherals and software updates
- Maintain up-to-date documentation on computer implementation, troubleshooting and solution
- Update IT inventory

Qualifications

- Diploma or above in Information Technology or related disciplines
- 0-2 years' experience in PC user support environment
- Strong knowledge in desktop publishing application suite including Adobe Photoshop Proficient in Microsoft Windows PC operating system, MS Office applications and network printer
- Good communication skills, written and spoken
Immediately Available preferred

Contacts

Interested parties, please send your detail resume to talent@techone.com.hk

All information gathered will be treated in strict confidence and used for recruitment related purposed only.

Employment Type

Full-time

Industry

Banking

Job Location

Quarry Bay

Working Hours

09:00 – 18:00 (Mon-Fri);
09:00-13:00 (Alt Sat)

Base Salary

\$ 15000 - \$ 18000

Date posted

January 18, 2019